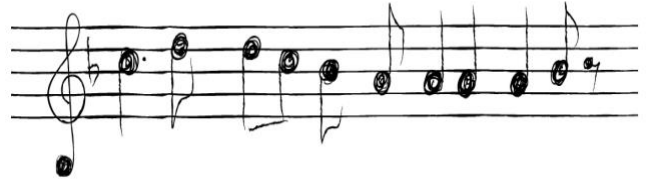


# STUDIO POLICIES ACKNOWLEDGEMENTS

2018 - 2019

Piano and Voice Studio of J.Y. How-VanderMeer



## Business Hours

Monday – Friday, 11:00am – 8:00pm

I will not be able to respond to calls/texts/emails outside business hours. Please allow up to one business day for me to get back.

## Tuition

Rates for 2018-2019 School Year (33 Weeks of Teaching)

Lesson Length	Flat-Rate Monthly	Semester, with 3% discount	Piano Accompaniment
30 minutes	\$92.00	\$400.00	\$25.00/festival
45 minutes	\$128.00	\$560.00	(Voice Students)
60 minutes	\$154.00	\$672.00	

Monthly payments are **not** based on how many lessons you attend, nor is it “per hour.” It is based on enrollment for the school year, and includes:

- Time spent with student in lessons.
- Time spent in preparation for lessons.
- Supplemental materials
- My training and experience.
- Recital Opportunities and Studio Classes
- Professional Memberships that provide student opportunities such as festivals
- Continuing education
- Discounts I get as a teacher that I pass on to families.

You are guaranteed that I will be teaching 33 weeks between September 2018 and May 2019.

Strictly no refunds or prorating.

*Please turn over.*

## **Punctuality**

- If student is more than 5 minutes early, please wait in the car or right outside the studio. If you are late, we will still end on time.
- Parents dropping off their child should plan to arrive early for pick up. Consistent late pick-ups will result in a late fee of \$1/min.

## **Payment – Cash, Checks, or Online**

- Monthly tuition is due by the 10<sup>th</sup> of each month. \$25.00 late fee will be applied past the 10<sup>th</sup>.
- Online Payments Options:
  - Stripe via your invoice from My Music Staff.
  - Autopay via Stripe
    - Yes, sign me up for autopay.       No, do not sign me up for autopay.
  - Zelle Bank Transfer (my phone number or email address)
  - Google Pay/Apple Pay/PayPal.

## **Cancellation Policy**

- Each student is allowed 3 credits per school year.
- Cancellations must be made no less than 24hrs in advance.
- There will be no refund or lesson credit for no call/no shows.
- In case of illness or bad weather, lessons will be done over Skype or Facetime. \*Please do not come for lessons if you are sick.
- Should I cancel, the lesson will be made up.

## **Make Up/Rescheduling Options**

Swap List (\*Parent's contact information will be shared in a group chat)

- Yes, I want to be part of the swap list.       No, I do not want to be part of the swap list.
- Make Up Weeks at the end of each semester
- Skype/FaceTime during your lesson time
- Pre-recorded video where I will use your lesson time to review and send comments back
- Studio Classes